



Basildon Rifle & Pistol Club

Community Amateur Sports Club regd. no. 061000026336

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Essex County S.B.R.A. and CSSC-TSA.

5th August 2021

Dear General Committee Members and Trustees

Attached are the minutes of the General Committee Meeting held on Wednesday 4th August 2021.

For and on Behalf of
Basildon Rifle & Pistol Club

Kamil Karolewski



*Basildon Rifle and Pistol Club
General Committee Meeting
Wednesday 4th of August 2021*

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1 APOLOGIES FOR ABSENCE

Ken Lee (Small-bore Rifle)

Gill Lee (Small-bore Rifle) – Neil Suckling acting as a deputy

Sue Walmsley (Small-bore Rifle) - Paul Tooley acting as a deputy

Jacobus Venter (Gallery)

Fred Cooke (Practical)

Allan Whiffin (Trustee)

Paul Trower (Trustee)

2 CHAIRPERSON'S OPENING REMARKS & REPORT

Points raised:

1. Introduce Chris Barnet, Membership Secretary.

"I've been a member here for over 20 years now. Took over the role from Selwyn Rhoden in October last year and since I have processed 72 membership applications. Glad to see people being attracted to the club via our website. We now have so many probationers that we are having to turn people away."

2. AIR Section

We are having problems with running the air section now as it is so small. I would suggest we discuss new membership structure.

Proposal to lower fees for the membership of Air Section to entice people in. Air section members wanting to shoot with other sections would have to pay the full fee. The new fee will be set at a later date. R. Clark to propose the new fee structure back to the committee.

Proposed by R. Murphy and seconded by K. Karolewski. Approved unanimously by the other committee members present.

3. Upgrade 100yds range backstop

Discussion on the potential to upgrade the 100yds range backstop to the specification allowing the shooting of larger calibres other than .22rf i.e. pistol calibres, Black Powder rifles, full-bore centrefire. This might potentially be done at a reasonable cost by raising the backstop with sand and improving the flanking. More research and planning is needed to come up with a detailed design and proposal.

The committee has agreed in principal that this idea should be pursued further. J. Robinson to carry on with his investigation and make a proposal at a later date.

3 TREASURER'S REPORT

See Appendix "A".

UKPSA Competition Financial Report – TBD

R. Clark presented an update to the Club's accounts.

Competition financials were briefly discussed. Some invoices and payments are still pending but it is expected that there will be over £1000 earned by the Club.

COVID grant was used to install extractor fans on the indoor range to comply with the NRA rules covering air flow. The Club has purchased a fogging machine to disinfect all indoor areas and this is being used regularly. The clubhouse and the indoor range received a 3 day deep clean before it was reopened after lockdowns. Additionally, some of the funds were used towards replacing the ballistics curtain on the indoor range.

Acceptance of the report was proposed by A. Jarman and seconded by B. Chapple and approved by the other committee members and Trustees present.

4 SECRETARY'S REPORT

Points raised:

1. UKPSA Competition. Lessons learned.
Few points raised by members:
 - a. Competition could have been advertised better internally. Few people were keen to spectate but did not know about the competition.
Action – advertise future competitions internally
 - b. Cleaning up the ranges. Few members mentioned that ranges were left messy after the competition and not cleaned up immediately.
Action – future competitions to present plans for clean-up.
2. Thank you letter from UKPSA to BRPC for hosting the comp – See Appendix B
3. County affiliation for Victoria (Prittlewell) Rifle Club has been unanimously approved by the committee by email vote. Victoria club has been granted the use of 50m range on Thursday evenings.
4. FAC and RFD renewal update
Applications for renewals have been sent in May and still being processed by Essex Police.
5. Date and agenda for the AGM
Exact date is to be proposed but aim for October / November 2021 timeframe. Potentially have a hybrid approach where voting can be held in person and over email / postal. There aren't many points to be addressed at the AGM at present and the committee was asked to put anything of importance forward.
6. Date and agenda for the next committee meeting
Committee meeting needed before the AGM. Date to be set.
7. Latest news from Homes England:

“We are currently in the progress of appointing some contractors to start the build in line with the documents / drawings and specifications produced to date. With regards to purchasing the land from Homes England, this is still dependant on the main site (where you are situated now) being approved, which although approved at planning committee hasn't had the s106 agreed. We are liaising with Basildon on this all the time and we are hoping to resolve it swiftly.

The Contractors started on site with some further investigations and preparation works and we hope to continue as soon as we can.”

5 ITEMS FOR DISCUSSION / VOTING

Combination Padlock

Now we are back to somewhat normal operation, do we want to keep the combination padlock on or do we go back to the old Key?

The committee has agreed to keep the combination padlock on with a couple of provisions. Code is to be changed every month, code is to be distributed to the Section Captains to then be distributed to the members.

Voted for by 8 members, 2 voted No and 2 abstained.

New sign-in system trial

Discuss the progress of the trial.

The trial is in the early stages. A sign-in station has been set up in the clubhouse. It is using an off-the-shelf interface which we got for free. There is a potential to build out a custom log in screen with tailored options in the future. Several members have signed up to the trial covering all sections.

Printer for the office

The printer that has been donated to the club is broken and beyond economical repair. Do we buy a small desktop printer for the office or move more towards electronic distribution?

The committee has agreed to purchase a printer for the office at a maximum budget of £250.

Voted unanimously by all members present.

6 PENDING ITEMS STATUS

Item	Status	Owner
Rifle Purchase for Sporting Section	Rifle bought, pending variation on the club FAC	KK
Organise RSO and RCO courses	Pending – delayed by covid	KK
FAC and RFD renewals	New action - applications sent, awaiting grants	KK
100yds Range Upgrade	New action - Pending	JR
Air Rifle Section fee structure	New action - Pending	RC
Purchase a printer	New action - Pending	KK/RC
Replace mower container padlock	New action - Pending	RC
Indoor Range Hire for Air Rifle school	New action - Pending	JR

7 ANY OTHER BUSINESS

Open Days

P. Waghorn raised a question if we have abandoned the idea of introduction days for prospective members.

J. Robinson explained that we had to stop that due to covid restrictions. In the meantime, we have been running 1-2-1 sessions for FAC and SGC holders. Gallery and Practical sections have a lot of probationers while 1500 section is at full capacity. Club will hold an Open Day as soon as sections have space to take on new members.

Club Constitution

N. Suckling asked if the constitution got updated to include disciplinary action procedures.

J. Robinson explained that it has not been updated recently. The whole constitution would need updating rather than only certain sections being rewritten.

P. Waghorn offered to take the action of drafting a new constitution based on the NSRA model.

Lawn Mower

Several people have been using the club mower, breaking it and not reporting the issue. Padlock will be replaced to restrict the access to the mower. A sign-in sheet to be introduced to track usage.

J. Robinson to take as an action

Range Hire

The Club has been approached by a company offering Air Rifle tuition to young people. The draft proposal was to hire the indoor range for one evening a week for up to 3 hours. Lessons would run during school term for kids from the local area. They would bring in their own equipment and have their own instructors. A fee for the hire would have to be negotiated.

J. Robinson to continue discussions and bring a proposal to the committee

APPENDIX A – TREASURERS REPORT

Basildon Rifle & Pistol Club

Financial Activities
April 2020 - March 2021

	TOTAL
Income	
Donations and legacies	10,000.00
Membership	18,018.64
Range Hire	4,979.02
Sales	29,041.22
Sales of Product Income	561.00
Unapplied Cash Payment Income	0.00
Total Income	£62,599.88
TOTAL	£62,599.88
Expenditures	
Affiliation Fees	1,608.00
Alarm / CCTV	1,617.75
Computer Costs	29.87
DD Fees	615.62
Developer Agreement	-6,300.00
Ground Rent	6,323.02
Insurances	1,791.51
Interest Payable	-96.04
Office/General Administrative Expenses	1,545.03
Other Professional Services	85.66
Phone Costs	801.24
Printing, Postage and Stationery	198.77
Repair and maintenance	12,554.19
Stock	2,911.56
Stripe fees	13.54
Supply of Services	2,224.81
Website	131.87
Total Expenditures	£26,056.40
NET OPERATING INCOME	£36,543.48
Other Expenditures	
Cleaning	1,087.48
COVID-19	6,815.39
Fuel	370.46
Total Other Expenditures	£8,273.33
NET OTHER INCOME	£ -8,273.33
NET INCOME/(EXPENDITURE)	£28,270.15

APPENDIX B – UKPSA COMPETITION THANK YOU LETTER

Dear Basildon Committee

A big thank you from the Practical Section for allowing us to run the IPSC Level 3 UKPSA Mini Rifle match. On the 17th and 18th of July.

We built the match on the 16th and only finished the building on the early afternoon on the 17th so it was a bit tight but we got there.

One thing we hadn't allowed for was excessive heat, especially after how cold it had been recently, oh well we were all suffering in the same way though the indoor range on the Sunday hit 44 degrees Celsius and one of the guys suffered from heat exhaustion. As did another working on the 15m.

Luckily with a bit of rehydration and electrolytes we were able to get them feeling more normal.

There were 75 competitors shooting over the two days and a lot commented upon what a great and versatile range complex we have, it's easy to get complacent but it was a general approval of a great place to shoot.

The comp was a great success though due to the fact the temperature was well over 30 degrees C most competitors decided sitting in a traffic jam but in an air conditioned car was preferable than standing around waiting the designated hour for score confirmation then and then the prize table and presentation, can't blame them.

One thing I will apologise for is not quite completing the clearance of the ranges. We had agreed that it was OK to leave the screens and targets at the side of the ranges but on some of the firing points bits and pieces were inadvertently left behind. Something that was sorted on the Wednesday when we finally were able to clear everything. I think the main reason was exhaustion from the heat and no one had the strength left to finish the job, I know I didn't.

The match was filmed by Alex from Gun Room TV and Conners at Magload who were also one of the sponsors giving us around £250 of prizes so the videos will be available soon. We were also lucky enough to receive sponsorship from Andy Haines at Master Class Custom Guns with a donation of prizes also worth around £250 and Justin Cooper at Ely who whilst they had run out of sponsorship packages still gave us over £150 worth of hats to give away. Plus of course the trophies.

The feedback we have received for the match is all positive and we have already been asked if we will we be running it again next year? Only time will tell where we shall be but I certainly hope we can get the match as a regular event and have the foreign competitors who were unable to attend this year as we had enquiries from Greece, The Ukraine, France and Holland.

Again a big thank you to Basildon Rifle and Pistol Club for allowing us to host such a prestigious match.

Gary Dyer

Match Director and Practical Section representative.